



Funded Supervisor Skills Management QQI Level 6 – 10 weeks Blended Training

What will I learn?

This course will teach you the essential skills you need in order to look at managerial challenges from a different perspective. In this course you will build self-confidence. The course is delivered in a practical format, where you will get hands-on real-world experience.

The course content covers areas;

Understanding management duties and responsibilities
Records management and GDPR
Understanding recruitment
Insurance and risk assessment
Policy and procedure implementation
Budget planning and management
Staff training development and assessment
Staff review and evaluation

Course Format

Learners will attend 10 full days in a blended format 1 day per week for 10 weeks. Day 1, 9, and 10 will be in Loughlinstown Training Centre, all other days will be online and you will also engage in additional study using online services

How do I apply?

- Contact us by email
Niall O Kelly niallokelly@ddletb.ie
Patrice Hamilton patricehamilton@ddletb.ie

Who is the course for?

New or Recently Appointed Managers

Making the move into a management role can be difficult and stressful, this course is a superb way to support that move with knowledge and practical skills.

Experienced Managers

If you've been working in a management role for some time, this course is an excellent opportunity for refreshing and adding to your skills. It is a fantastic way to gather new ideas and perspectives from your tutor and the other course participants.

Potential Managers

For those who are thinking about moving to a management role, this course can provide you with the qualification and skills to transition into that role more successfully and confidently.

Assessment

Students will be required to submit a Portfolio of work and carry out 2 Skills Demonstrations.

What Certification will be awarded?

Successful learners will be awarded a QQI Level 6 Component Award in Supervisory Management 6N4329 and earn 15 ECTS Credits